

CRI Bioinformatics Core Project

Service Level Agreement

This Agreement represents a Service Level Agreement (SLA) between the Principal Investigator (PI) and the Center for Research Informatics (CRI) for the request of data required for their research study. The following services are covered by this Agreement:

- ◆ Project administration
- ◆ Analysis terms & conditions
- ◆ Responsibilities

1. Project Administration

All project analysis requests must be submitted to our project tracking system at <https://mycri.cri.uchicago.edu/accounts/login/>, then it will be assessed according to below timeline:

1. Project assignment
 - New project will be assigned weekly (every Monday)
2. Project consultation
 - We will reply **within 2 days** to schedule a Zoom or in-person meeting
 - Analysis scopes assessment
3. Project agreement
 - Finalize agreement terms and initiate project analysis

2. Analysis Agreement Terms & Conditions

This agreement covers the project analysis scope (standard or customized analyses), data access authorization, deliverable timeline and results, payment methods and amounts as detailed below.

1. Project analysis scope
 - Standard RNA-seq workflow analysis
 - Customized RNA-seq workflow analysis
 - Standard ATAC-seq workflow analysis
 - Customized ATAC-seq workflow analysis
 - Standard scRNA-seq workflow analysis
 - Customized scRNA-seq workflow analysis
 - Standard sc Multiomic workflow analysis

- Customized sc Multiomic workflow analysis
- Customized analysis
- 2. Data access authorization
 - Raw data
 - Metadata table
 - Reference genome (if applicable): _____
 - Comparison groups: _____

Note: if batch effect or cofounding factor need to be included, please specify here. If more than 3 comparisons to be conducted, please specify them in the appendix
- 3. Deliverable timeline and results
 - Standard workflow analysis
 - Customized analysis
- 4. Agreed Price and Payment Terms
 - Hourly rate,
 - Internal rate: \$150/hr. Estimated total hours _____
 - External academic rate: \$266/hr for bioinformatics analysis. Estimated total hours _____
 - External academic rate: \$210/hr for application development. Estimated total hours _____
 - External commercial rate: \$300/hr. Estimated total hours _____
 - Workload %, \$150,000/yr. Agreed % ____ workload

3. Principal Investigator Requirements

PI and staff responsibilities and/or requirements in support of this Agreement include:

- ◆ Provide FAS/COA/POEFAF account number: _____
- ◆ Provide and authorize original sequencing data access
- ◆ Review and select standard or customized pipeline/workflow analysis
- ◆ Provide data delivery accounts for UChicago box, Globus, or CRI data storage (LabShare)
- ◆ Download and securely store analysis results outside of CRI Box folder within 45 days of data delivery - BSD UChicagoBox Information or CRI Data Storage (LabShare)
- ◆ Confirm any changes or updates to project within 90 days of data delivery. Updates or changes requested after 90 days will be scoped as a new project

4. Bioinformatics Core Requirements

CRI Bioinformatics Core responsibilities and/or requirements in support of this Agreement include:

- ◆ Confirmation of analysis scopes
- ◆ Estimate data analysis and delivery timeline
- ◆ Deliver structuralized data analysis results
- ◆ Inform clients if the estimated hours cap is about to reach
- ◆ Adjustments of the analysis scope for analysis hours extension

By agreeing this agreement, you authorize us to access your data and to initiate your project analysis based on the agreed payment methods and deliverable timeline policy.

We look forward to a successful collaboration and are confident that our combined efforts will yield valuable insights. Please sign and return a copy of this agreement to confirm your acceptance of the terms and conditions outlined above.

5. Agreed and Accepted:

Client Name:

PI Name:

Department:

Date: